

Personal Information 学生基本信息				
Last Name 姓		First Name 名		
Profession 职业		Gender 性别		
Date of Birth 生日		Mother Tongue 母语		
Nationality 国籍		Mobile 电话号码		
Passport NO. 护照号		Email 邮箱		
How Did You Know About Us? 您知道我们的途径?				
Friends	Colleague	Press Advertising		
Google	Yahoo	Former Student		
Redstar	Smile	Teacher's Name		
What's Your Chinese Language Level? 您的中文水平?				
Zero Beginner 零基础	HSK Level 1	HSK Level 4		
Beginner 初级	HSK Level 2	HSK Level 5		
Elementary 基础	HSK Level 3	HSK Level 6		
Intermediate 中级	How Many Hours Did You Learn Before?			
Advanced 高级	您学习过多少小时中文?			
When Are You Available? 您的自由时间?				
		Morning 上午	Afternoon 下午	Evening 傍晚
Monday 星期一				
Tuesday 星期二				
Wednesday 星期三				
Thursday 星期四				
Friday 星期五				
Saturday 星期六				
Sunday 星期日				
What's Your Main Aim For Learning Chinese? 您主要的学习目的?				
Oral 口语	Reading Comprehension 阅读			
Speak mainly&recognize simple Chinese characters 口语是重点+简单汉字				
HSK 考试	Others 其他			
Course(s) I Want to Apply for 计划学习的课程				
Class/Course课程类别	One to One Class 一对一课程			
	Small Group Class 小组课			
Part-time Course	Long Duration Course			
Intensive Course	Business Combine			
HSK Preparation	Online Course			
Other				
I plan to start on	to finish on			
Accommodation 住宿				
NO 不需要	Yes, please arrange my accomedation 请为我安排住宿			
Shared Apartment	Home Stay			
Private Studio Flat	Other			
Check-in Date	Check-out Date			
Student Signature	Date/Month/Year			
负责人	报名日期			

Terms and Conditions

When you register with XMandarin CLC, you are agreeing to:

Submit the Registration Form & pay the Chinese course registration fee or tuition by cash, Chinese bank card, bank transfer or western union within 7 work days of the course plan being confirmed.

- 1) Short-term Course(1-3months): Registration fee 200Euros, Full payment
- 2) Long-term Course(>3months): Registration fee 350Euros, Full payment
- 3) Online Course: Registration fee 100USDs, Full payment

For learners of short-term Mandarin courses, you are responsible for a valid passport, visa, medical and travel insurance to cover your stay period.

For Learners who prefer long-term(>3months) Mandarin courses:

- 1) Study Packages or 2) Intensive Chinese Class or 3) Internship Flex Packages, we can help learners get a visa (X2).

Course Terms & Conditions

–You are required to pay the Chinese course tuition by cash, Chinese bank card, bank transfer or western union within 7 work days of the course plan being confirmed. We prefer a one time payment.

–If you choose to cancel your course, the registration fee and the course deposit will not be refunded. If you cancel your course during your course we reserve the right to determine how your remaining class time is refunded/transferred/waived.

–One lesson lasts fifty minutes, (online course lasts 45 minutes/lesson). If a group class has two or less participants, XMandarin reserves the right to terminate the class. If you cannot attend a group lesson on schedule, XMandarin will not arrange a make-up lesson.

–Private classes should be canceled within 24 hours of the scheduled class-time, either by contacting your teacher or course advisor. If notice is not received, one lesson will be deducted from your timetable.

–All courses must be completed by the agreed date. For those students with an XMandarin student visa, their visa expiration date is also the final date for their courses. Students that fail to complete their courses by the agreed date will be deemed to have waived their remaining lessons and no lesson transfer or refund will be available.

–If you want to change your course arrangement after registration, you must give XMandarin a written notice two weeks in advance. Course changes from group classes to one-to-one or one-to-two classes involve a Change/Modification fee of RMB500.

–No classes are held during official Chinese public holidays, the holidays will be accounted for when we make your lessons plan.

–As for private classes if you require an invoice(Fapiao) the minimum class price is 120 yuan. As for group classes if you require an invoice(Fapiao), XMandarin will charge an additional fee of RMB 3.00 per hour above the base class price.

–XMandarin reserves the right to change the teacher in case of illness or emergency. If you take more than two weeks leave there is the possibility that your teacher and classroom will be changed. In order to ensure the quality of your course, XMandarin reserves the right, after giving prior notice, to adjust the study location and teaching method.

Accommodation Terms & Conditions

–The school charges a service fee for arranging your accommodation. It ranges from RMB200 to RMB500 depending on the period (time of the year) and the length of your stay.

–Accommodation Deposit 100USDs with cash/Card/bank transfer in advance, after check out and the housekeeper examines the room, the deposit will return to you when you leave. The deposit will not return if you cancel the accommodation arrangement.

–One-time payment is preferred. If you leave earlier than planned, deduct the daily rent, the left money will return to you.

–Accommodation is subject to availability and cannot be guaranteed for students beyond the dates of their course.

–If you want to change accommodation arrangements after registration, you must give XMandarin CLC a written notice two weeks in advance. change is not guaranteed and will only be made upon availability.

Unusual Circumstances Your program may be disrupted by an unusual event or circumstances that XMandarin CLC could not reasonably have foreseen. If the unusual event is serious enough to significantly affect your program, we will try to arrange a suitable alternative if possible. We do not make any refunds in these situations and you will be responsible for any travel costs involved. We cannot accept liability for the effect of any unusual event or for any loss, damage, expense or claim of any disruption you suffer as a result.

Code of Conduct All participants of XMandarin programs are expected to adhere to proper conduct and obey the instructions of CLC.

This covers, but is not limited to, respecting others' cultures and beliefs, respecting the accommodation and avoiding drugs and illegal activities.

Participants will be removed from the program without a refund if they engage in illegal, violent or improper behavior. Participants are responsible for any and all damages they cause and must directly compensate the owner of the property involved. All the rights and obligations are stated expressly above. Any verbal communications and promises by the staff are invalid and unenforceable. XMandarin CLC reserves the right to explain the aforementioned terms and conditions.

Signature _____ I have read and agree to the Terms & Conditions.